



Government of West Bengal  
DEPARTMENT OF SCHOOL EDUCATION  
STATE COUNCIL OF EDUCATIONAL RESEARCH & TRAINING  
**DISTRICT INSTITUTE OF EDUCATION & TRAINING**

VILL - Mouzpur, P.O -Ramakantanagar, DIST. - South 24 Parganas, PIN - 743395  
website.south24parganas.scertwb.org-e-mail: principal.diet@south24parganas.scertwb.org &  
dietjoynagar@gmail.com

**Memo No. 302 /F.No.37/QUOT/DIET-S-24pgs**

**Dated. 28/01/2026**

**NOTICE INVITING QUOTATION**

As per resolution of the Purchase/ Tender Committee of this Office vide Meeting No. .... Dt. 28/01/2026, the undersigned invites Sealed Spot Quotations in letter head from reliable and bonafide Agencies for Hostel Iron/Wooden Bed , wooden chair repairing work" for DIET, S24 Pgs(Main campus), Joynagar, Dist South 24 Parganas for F.Y.2025-2026.

The rate should be quoted both in figures and as well as in words in sealed envelope. All rates shall be inclusive of all charges, tax, carriage etc.

The sealed rate quotation as specified above should be addressed to the Sr. Lecturer-in-charge, DIET, S24 Pgs, Vill-Mouzpur,P.O- Ramakantanagar, P.S -Mandirbazar, Dist -S24 Pgs. on or before specified date from issuance of this notice at 4.00P.M on all working days by registered post or by courier or by hand according to requirement for the financial year 2025 – 2026. Quotation received after the scheduled time and date will not be considered. The rate to be quoted, if approved, shall be unchanged of the entire period of the validity of the tender, i.e. for the next one year from the date of supply/work order issued.

**The work detailed in the table below:**

S.L.No	Name of the work	Quty(in piece)	Period of completion	Working Place
1	Repairing of Hostel iron Bed (on top Plywood set up)	10Pcs	05 days from issuance of work order	DIET, S24 Pgs( Main campus). Mouzpur, Joynagar Dist-S24 Pgs.
2	Repairing of Wooden Chair	50 Pcs		

The sealed quotations will be opened at the office chamber of the undersigned as indicated below. The intending tenders may remain present at the time of opening of the quotations.

1. Date and time of receipt of Quotation : 28/01/2026 up to 1.00 P.M
2. Date and time of Opening of Quotation : 29/01/2026 4.00 P.M

**Terms and conditions are as under:**

1. The price quoted should be inclusive of charges ,
2. Work must be completed within scheduled time.
3. No extra payment will be made for others purpose.
4. Execution of work will be made in conformity with the work specification & time as mentioned in the work order at selective delivery point as mentioned in by the indenting authority.
5. No payment shall be made in advance before completion of works. All payment shall be made by institutional way after submission of proper original tax invoice/bills and vouchers etc.
6. Income tax and all statutory taxes will be deducted according to Govt. Financial rules.
7. The undersigned reserves the right to accept or reject this quotation without assigning any reasons thereof.
8. The minimum warranty period of repairing work will be one year from the of completion of works.

*Sukanya Das (Chatterjee)*  
Sr. Lecturer-in-Charge 28/01/26  
*Sr. Lecturer-in-Charge*  
*DIET, South 24 Pgs.*  
*Joynagar* Page No.1/2  
*Govt. of W.B.*

Enclo: As stated above